

The Executive Officers of the Association shall be the President, Vice President, Secretary and Treasurer.

Only members in good standing shall be eligible to hold office. These are elected positions with the following requirements:

Terms: The Executive Officers shall be elected to a two year term commencing on July 1.

Officers may succeed themselves.

Transfer of Records: Each officer shall transfer records to the Association within ten (10) days of leaving office.

DUTIES:

Secretary: The Secretary shall maintain the official files and shall assist the President with Association correspondence and meeting agendas. The Secretary or designee shall keep accurate minutes of each meeting of the Board of Directors and each meeting of the membership, and shall be responsible for notifying members of regular and special meetings.